

**Health and Safety: Smokefree Policy****Purpose:**

This policy has been developed to protect all employees, members and visitors from secondhand smoke and to assist compliance with the Health Act 2006.

Exposure to secondhand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers with the same airspace does not completely stop potentially dangerous exposure.

**Policy:**

It is the policy of Chisenhale Art Place that all our workplaces are smokefree and all employees, members and visitors have a right to smokefree environment. This policy came into effect on Sunday 1 July 2007. Smoking is prohibited in all enclosed and substantially enclosed workspaces within the entire premises. This includes all offices, artist and rehearsal studios, galleries, education areas and common spaces such as corridors, foyers and lavatories.

This policy applies to all employees, members, directors, volunteers, visitors, audiences, service users, freelance artists and contractors.

**Implementation**

Overall responsibility for policy implementation and review rests with the CAP Manager. However, all members and the staff of organisations operating in the premises of 64-84 Chisenhale Road are obliged to adhere to, and support the implementation of the policy. The CAP Manager shall inform all existing staff and members of their role in the implementation and monitoring of this policy. All new employees and members will be given a copy of the policy on their recruitment/induction.

Appropriate 'no smoking' signs will be clearly displayed at the entrances to and within the premises.

**Non-compliance**

Disciplinary procedures will be followed if staff or a member does not comply with this policy and could result in termination of employment contract or CAP membership. Those who do not comply with the smokefree law may also be liable to a fixed penalty fine and possible criminal prosecution.

**Help to stop smoking**

The NHS offers a range of free services to help smokers give up. Visit <http://smokefree.nhs.uk/> or call the NHS Smoking Helpline on 0800 022 4332.

Reviewed: May 2017

Signed:  
A Davidson  
Arts Manager

A handwritten signature in blue ink, appearing to read 'Nigel P Brown'. The signature is stylized with large, overlapping loops and a long, sweeping tail that extends to the right and then curves back down.

**Dr Nigel P Brown**

Chair of the Board of Trustees, Chisenhale Art Place Trust

12<sup>th</sup> June 2017